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## QUALITY CONTROL MANAGER

### Job Description

SIFF's mission is to create experiences that bring people together to discover extraordinary films from around the world. It is through the art of cinema that we foster a community that is more informed, aware, and alive.

#### OVERVIEW AND IMPACT:

Reporting to the Technical Operations Manager and Director of Operations, the **Quality Control Manager** is responsible for managing cinema content and assisting the Technical Operations Manager with projection and technical duties.

#### PRIMARY DUTIES & RESPONSIBILITIES:

- Schedule, operate, configure, and troubleshoot digital cinema projector and server including TMS operation, content and KDM ingestion, basic projector setup; create daily, automated digital cinema playlists each week across multiple venues for general cinema programming
- Work with Union to schedule operators on an as needed basis
- Exhibit alternate content and related equipment including Blu-ray, DVD, HDCAM, BETA, audio and video processors, and computer-based presentation
- Assist with managing inbound, outbound, and inter-theater content trafficking; provide documentation logging all content information in FileMaker database
- Perform occasional 'operator-level' service, cleaning and emergency repairs on digital projectors, servers, and networks. Film print inspecting and exhibiting familiarity, particularly 35mm changeover.
- Provide for special event setups, rentals and operations including wireless and analog microphone, PA, and audio mixer setups; assess program needs and recommend necessary equipment for successful event execution
- Maintain strong and regular communication with Technical Operations Manager and Directors of Operations

#### QUALIFICATIONS:

- Possess strong digital cinema operation and management skills and experience, particularly d-cinema servers and DCI-compliant projectors
- Ability to pay close attention to quality and execution of presentation and film exhibition
- Basic to intermediate skills in and understanding of networking configuration with ability to effectively troubleshoot
- Experience operating professional 35mm, 16 mm, video, digital cinema, and other related projection equipment
- Experience/familiarity with methods, materials, and tools used in the minor repair, general maintenance, and adjustment of industry-standard cinema technology
- Self-motivated with excellent attention to detail and technical troubleshooting skills
- Experience with major operating systems, including Windows, Mac OS X, and Linux, and the integrated software as well as specialized applications related to cinema projection
- Ability to work flexible schedule regularly consisting of nights, weekends, and holidays

#### TO APPLY:

Email letter of interest and resume to [siffjobs@siff.net](mailto:siffjobs@siff.net) indicating **Quality Control Manager** in the subject line.

*SIFF is an equal opportunity employer. We seek to hire candidates that reflect the cultural diversity of our community. We believe every employee has the right to work in an environment free from unlawful discrimination as is consistent with our commitment to diversity, respect, and inclusion. Consistent with applicable federal, state, and local laws, SIFF provides all employees and applicants with equal opportunity in all aspects of the employment relationship.*